



# FAIRFAX COUNTY

DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT  
12000 GOVERNMENT CENTER PARKWAY, SUITE 427  
FAIRFAX, VIRGINIA 22035-0013

[www.fairfaxcounty.gov/dpsm](http://www.fairfaxcounty.gov/dpsm)

V I R G I N I A

Telephone: (703) 324-3201 Fax: (703) 324-3228 TTY: 1-800-828-1140

Date: JAN 27 2003

ATCO VA, Inc.  
8451-I Hilltop Road  
Fairfax, Virginia 22031

Attention: Kevin Kim

Subject: Acceptance of Contract Award

Reference: IFB03-624840-12 – Maintenance, Repairs, Improvements and Renovations for Fairfax County Facilities

## ACCEPTANCE AGREEMENT

This Acceptance Agreement signifies **SECONDARY** contract award to ATCO VA, Inc. for the period from the date of award through November 30, 2003 for the provision of Maintenance, Repairs, Improvements and Renovations for Fairfax County Facilities, in accordance with:

- 1) This Acceptance Agreement for award of contract in its entirety as BL03-624840-12B.
- 2) The terms and conditions, addendum, and returned pricing schedule of IFB03-624840-12

Please note that this is not an order to proceed. A Purchase Order, which constitutes your notice to proceed, will be issued after receipt and approval of your insurance certificate, Performance Bond and Labor and Materials Payment Bond in compliance with Special Provisions, Paragraphs 14 and 15 respectively. **You are asked to carefully comply with the requirements of Special Provisions, Paragraphs 14.4, 14.12, 14.13 and 14.14 to preclude any delays.**

This is not an order; a Purchase Order will follow. All prior representations and additional or inconsistent oral or written statements are superceded, null and void.

Contract award documents may be viewed on the Department of Purchasing and Supply Management website at [www.fairfaxcounty.gov/dpsm/contracts.htm](http://www.fairfaxcounty.gov/dpsm/contracts.htm).

County Purchasing Agent:

*Cathy Muse*

Cathy Muse, CPPO  
Director

Revised 3/00



# FAIRFAX COUNTY

## DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT

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### VIRGINIA

TELEPHONE: (703) 324-3201 FAX: (703) 324-3223 TTY: 1-800-828-1140

<b>ISSUE DATE</b> November 15, 2002	<b>INVITATION FOR BID:</b> 03-624840-12	<b>FOR: Maintenance, Repairs, Improvements and Renovations for Fairfax County Facilities</b>
<b>AGENCY:</b> FMD, Park Authority, Housing	<b>DATE/TIME OF OPENING:</b> December 17, 2002 @ 3:00PM	<b>CONTRACT ADMINISTRATOR:</b> Loretta Saxe 703-324-3269 or, Loretta.Saxe@fairfaxcounty.gov

**Bids** - In accordance with the following and in compliance with all terms and conditions, unless otherwise noted, the undersigned offers and agrees, if the bid is accepted, to furnish items or services for which prices are quoted, at the price set opposite each item, delivered or furnished to designated points within the time specified. It is understood and agreed that with respect to all terms and conditions accepted by Fairfax County the items or services offered and accompanying attachments shall constitute a contract.

**Note:** Fairfax County does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment in the performance of its procurement activity.

#### NAME AND ADDRESS OF FIRM:

Telephone/Fax No.: 703) 573-8449 / 703) 573-5081

ATCO VA, INC. Va. State Contractor's License No.: 2705 034480A

8451-I HILLTOP RD. Federal Employer Identification No or 54-1800434  
Federal Social Security No.  
FAIRFAX, VA 22031 (Sole Proprietor)

Prompt Payment Discount: 0.5% for payment within 5 days/net 30 days

Fairfax Business Prof. & Occupational  
E-Mail Address: ATCOVA@AOL.COM Licensing (BPOL) Tax No. 54-1800434

By signing this bid, Bidder certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in the General Conditions and Instructions to Bidders as described in Appendix A.

CHECK ONE: ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ CORPORATION

State in which Incorporated: VA

[Signature]  
Vendor Legally Authorized Signature

12-16-02

Date

ISOP CHUNG / PRES.  
Print Name and Title

[Signature]  
Secretary

Sealed bids in duplicate, subject to terms and conditions of this invitation will be received by the Fairfax County Purchasing Agent at 12000 Government Center Parkway, Suite 427, Fairfax, Virginia 22035-0013 on opening date and time specified, and then publicly opened and read, for furnishing items specified therein to specified destinations within the time specified or stipulated by the Bidder.

AN EQUAL OPPORTUNITY PURCHASING ORGANIZATION

(DPSM30) rev001



Notice of Award  
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ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE
<p>Labor and Equipment Rates shall be paid on the basis of time at the job site, and shall include all overhead costs such as supervision, profit, transportation, tools, administrative, etc. Equipment rates shall include the charge for the operators. Invoices shall accompany job tickets. Ref: Special Provisions paragraph 3.</p> <p>NOTE: The Contractor will invoice all materials, equipment rental or subcontractors, based on the actual cost of the materials, equipment or subcontractors with a mark-up equal to the percentages shown below. No additional costs of any kind will be allowed. Invoices which include materials costs over \$25.00, and equipment rental charges shall be accompanied by suppliers invoice to substantiate cost to contractor Ref: Special Provisions paragraphs 3.</p> <p><b>Materials markup: 15%</b> <b>Equipment Rental and Subcontracting markup: 10%</b></p>			
<b>SECONDARY AWARD: ATCO VA, INC.</b>			
<b>Labor Rate: Regular Time:</b>			
1.	7601 Labor rate, Regular Time, Carpenter	HR	\$19.00
2.	7601 Labor rate, Regular Time, Brick Layer	HR	\$15.00
3.	7601 Labor rate, Regular Time, Cement Finisher	HR	\$15.00
4.	7601 Labor rate, Regular Time, Plasterer	HR	\$15.00
5.	7601 Labor rate, Regular Time, Painter	HR	\$17.00
6.	7601 Labor rate, Regular Time, Laborer	HR	\$12.00
7.	7601 Labor rate, Regular Time, Ceramic Tile Setter	HR	\$12.00
<b>Labor Rate: Overtime:</b>			
8.	7601 Labor rate, Overtime, Carpenter	HR	\$19.00
9.	7601 Labor rate, Overtime, Brick Layer	HR	\$15.00
10.	7601 Labor rate, Overtime, Cement Finisher	HR	\$15.00
11.	7601 Labor rate, Overtime, Plasterer	HR	\$15.00
12.	7601 Labor rate, Overtime, Painter	HR	\$17.00
13.	7601 Labor rate, Overtime, Laborer	HR	\$12.00
14.	7601 Labor rate, Overtime, Ceramic Tile Setter	HR	\$12.00

<b>SECONDARY AWARD: ATCO VA, INC.</b>			
<b>Equipment Rates:</b>			
15.	7601 Pick-up Truck with Driver	HR	\$1.00
16.	7601 Truck, 5 cubic yard minimum capacity, with Driver	HR	\$3.00
17.	7601 Compressor with Operator	HR	\$1.00
18.	7601 Mortar Mixer	HR	\$1.00
<b>Total Equipment Rate Amount:</b>			<b>\$6.00</b>
<p><b><u>DELIVERY/TIME OF PERFORMANCE:</u></b></p> <p>Fairfax County requires that all routine work be scheduled and started no later than five (5) calendar days from date of notification by County personnel, unless otherwise agreed upon at time of notification. For emergency calls, nights and weekends, the County requires that service response be made at destination within four (4) hours, after receipt of call (ARO). Indicate Response Times <b>IF</b> different than specified above. Ref: Special Provisions paragraph 5.1.</p> <p style="margin-left: 40px;"><u>4</u> Days after ARO for routine calls      <u>3</u> Hours after ARO for emergency calls</p> <p><i>Where no response times are entered, it is understood that routine work will be scheduled and started no later than five (5) days from notification and emergency response will be made at destination within four (4) hours ARO.</i></p> <p><b><u>CONTACT PERSON:</u></b></p> <p>List a contact person's name and telephone number for normal County working hours, 7:30 a.m. – 4:30 p.m., Monday – Friday. Answering machines are unacceptable as a point of contact. For emergency calls, outside normal County working hours (nights and/or weekends), list a contact person's name and telephone number, or have a voice mail paging system or answering service. Bidders using a voice mail paging system or answering service, in lieu of a contact person, shall be required to initiate a call back to the sender within 15-25 minutes. (Ref: Special Provisions paragraph 5)</p> <p>Type of answering system used by your firm: <u>  X  </u> Voice Mail Paging, <u>      </u> Answering Service</p> <p><b><u>Normal Working Hours</u></b></p> <p>Name(s): <u>Kevin Kim</u></p> <p>Telephone: <u>703-573-8449</u></p> <p><b><u>Emergency Calls</u></b></p> <p>Name(s): <u>Kevin Kim</u></p> <p>Telephone: <u>703-573-8449</u></p> <p><b>DO YOU PROVIDE 24 HOURS, 7 DAYS PER WEEK REPAIR SERVICE?</b> <u>  X  </u> YES, <u>      </u> NO</p>			

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**BIDDERS AUTHORIZATION TO EXTEND CONTRACTS TO OTHER JURISDICTIONS**  
(REFERENCE: SPECIAL PROVISIONS PARAGRAPH 43)

<u>YES</u>	<u>NO</u>	<u>JURISDICTIONS</u>	<u>YES</u>	<u>NO</u>	<u>JURISDICTIONS</u>
<u>X</u>	<u>      </u>	Alexandria, Virginia	<u>X</u>	<u>      </u>	Manassas, Virginia
<u>X</u>	<u>      </u>	Alexandria Sanitation Authority	<u>X</u>	<u>      </u>	Manassas City Public Schools
<u>X</u>	<u>      </u>	Alexandria Public Schools	<u>X</u>	<u>      </u>	Manassas Park Public Schools
<u>X</u>	<u>      </u>	Arlington County, Virginia			Maryland-National Capital Park &
<u>X</u>	<u>      </u>	Arlington Public Schools	<u>X</u>	<u>      </u>	Planning Commission
<u>      </u>	<u>X</u>	Bowie, Maryland	<u>X</u>	<u>      </u>	Metropolitan Washington Airports Authority
<u>      </u>	<u>X</u>	Charles County, Maryland			Metropolitan Washington Council of
<u>X</u>	<u>      </u>	Chevy Chase Village, Maryland			Governments
<u>X</u>	<u>      </u>	City of Fairfax, Virginia	<u>X</u>	<u>      </u>	Montgomery County, Maryland
<u>X</u>	<u>      </u>	Clark County Administrative Services	<u>X</u>	<u>      </u>	Montgomery County Public Schools
<u>X</u>	<u>      </u>	College Park, Maryland	<u>X</u>	<u>      </u>	Montgomery Community College
<u>X</u>	<u>      </u>	Culpeper County Public Schools	<u>X</u>	<u>      </u>	Northern Virginia Community College
<u>X</u>	<u>      </u>	District of Columbia	<u>X</u>	<u>      </u>	Northern Virginia Planning District
<u>X</u>	<u>      </u>	District of Columbia Public Schools		<u>X</u>	Orange County Public Schools
<u>X</u>	<u>      </u>	Fairfax County Water Authority		<u>X</u>	Prince George's County
<u>X</u>	<u>      </u>	Falls Church, Virginia		<u>X</u>	Prince George's County Public Schools
<u>X</u>	<u>      </u>	Falls Church City Public Schools	<u>X</u>	<u>      </u>	Prince William County
	<u>X</u>	Fauquier County, Virginia	<u>X</u>	<u>      </u>	Prince William County Public Schools
	<u>X</u>	Fauquier County Public Schools	<u>X</u>	<u>      </u>	Prince William County Service Authority
	<u>X</u>	Frederick City, Maryland		<u>X</u>	Rappahannock County Public Schools
	<u>X</u>	Frederick County Maryland	<u>X</u>	<u>      </u>	Rockville, Maryland
	<u>X</u>	Frederick County Public Schools		<u>X</u>	Shenandoah County Public Schools
<u>X</u>	<u>      </u>	Gaithersburg, Maryland		<u>X</u>	Stafford County Public Schools
<u>X</u>	<u>      </u>	Greenbelt, Maryland	<u>X</u>	<u>      </u>	Takoma Park, Maryland
<u>X</u>	<u>      </u>	Herndon, Virginia	<u>X</u>	<u>      </u>	Town of Vienna, Virginia
<u>X</u>	<u>      </u>	Loudoun County, Virginia	<u>X</u>	<u>      </u>	Upper Occoquan Sewage Authority
<u>X</u>	<u>      </u>	Loudoun County Public Schools		<u>X</u>	Washington Suburban Sanitary Commission
<u>X</u>	<u>      </u>	Loudoun County Sanitation Authority	<u>X</u>	<u>      </u>	Virginia Railway Express
	<u>X</u>	Madison County Public Schools			Washington Metropolitan Area Transit
			<u>X</u>	<u>      </u>	Authority

ATCO VA, Inc.

Vendor Name